



PODUNK BLUEGRASS MUSIC FESTIVAL, INC.  
Food Vendor Application/Contract

Date \_\_\_\_\_

Name: \_\_\_\_\_

Business Name \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Numbers \_\_\_\_\_

E-Mail: \_\_\_\_\_ Website: \_\_\_\_\_

Thank you for your interest in vending at Podunk!

\$250 non-refundable deposit required at time of application submission. In addition, food and beverage vendors are required to pay 12% of gross sales generated at the festival on Sunday before departure.

Vendors are responsible for collection and payment of all applicable State of Connecticut sales tax.

Refunds are given only if Podunk is canceled.

All tents larger than 10 x10 must be fire retardant.

Event is rain or shine. There is often a lot of wind so bring adequate weights for your tent.

Security: There is 24-hour security throughout the grounds however Podunk Bluegrass Festival nor the Goshen Agricultural Society assumes no responsibility for the security of your area, equipment, goods, nor revenue before, during, or after the event.

**Electricity** is included in your \$250 non-refundable deposit. You must notify us of your needs ahead of time and the type of hookup/plug needed. We will have the requested receptacle in place. **Any other work added by our electrician will be at the vendor's expense.** Please contact Rich James at (860) 309-2747 with your needs so we can be sure to have the needed hookup.

**No generators allowed in vending areas.**

All food vendors are responsible for obtaining a permit from the Torrington Area Health Department a minimum of **2 WEEKS PRIOR TO THE EVENT. ALL VENDOR SET UPS WILL BE INSPECTED BY TORRINGTON AREA HEALTH DEPARTMENT** after setup. Inspection time will be on Wednesday afternoon.

Only food listed on your menu maybe served. **Menu must be included with application.** Podunk makes every effort to not duplicate the majority of food sold.

No alcohol may be served.

Food vendors are given 4 free camping passes. 1 day worker per day is also allowed. Names must be submitted prior to the festival to be on the gate list. There is no camping in the vending area.

Booth must be open during the hours of Thursday 5-9 pm, Friday & Saturday 11 am- 9 pm and Sunday 11 am-2 pm. (Food vendors often open on Wednesday afternoon and earlier in the morning but are not required to do so.) **Packing up early is strictly prohibited.** Vendors are expected to remain open and operational as outlined. Leaving early can disrupt the experience for attendees.

Set up can be done Tuesday or Wednesday but must be ready for inspection by Wednesday 1 pm. (We have no control over what time the inspector actually arrives.) There is no vehicle traffic on the midway after 12 pm on Thursday and all vehicles **other than your ONE VENDING VEHICLE** must be removed by then.

A fully charged, inspected, and tagged fire extinguisher must be displayed. Vendors with grease must have a Type K.

All vendors must provide a CERTIFICATE OF LIABILITY INSURANCE BY JULY 1ST. The policy must name Podunk Bluegrass Festival (106 Moosehorn Road, Northfield CT, 06778), and The Goshen Agricultural Society (116 Old Middle St, Goshen CT, 06756) as Additional Insureds. Minimum coverage requirement of One Million Dollars (\$1M). Products and Completed Operations (PRODUCTS & COMP\OP AGG) must be included.

Vendors are responsible for maintaining their vending space free from trash and debris, comply with recycling policies, and return vending space to arrival condition. Use designated dumpsters for trash. Flatten all boxes prior to discarding. Provide trash bags for personal use.

Food Vendors must provide current Connecticut State Health Department Certification and Torrington Area Health District License.

Staff Members attending: (1<sup>st</sup> and last names)

Camping

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

Day workers

Thursday \_\_\_\_\_

Friday \_\_\_\_\_

Saturday \_\_\_\_\_

Sunday \_\_\_\_\_

I will arrive to set up on Tuesday @ \_\_\_\_\_ or Wednesday @ \_\_\_\_\_

**If fees, certificates of insurance and/or pertinent information are missing, your application will not be accepted.**

Vendor agrees to indemnify, defend, and hold harmless Podunk Bluegrass Festival, Goshen Agricultural Society, its officers, directors, volunteers, officials, employees, agents, from and against any and all liabilities, claims, suits and causes of action of whatever nature or type (including but not limited to causes of action based upon tort, strict liability or otherwise), and all attorney fees, costs, and expenses at Podunk Bluegrass Festival. This indemnification is absolute, personal to the Vendor and is not limited by the insurance coverage which the Vendor shall have in place. Vendor understands that Podunk Bluegrass Festival & Goshen Agricultural Society are under no obligation to provide insurance to cover the Vendor from loss from any cause to any of Vendors' property. By signing this form, the exhibitor agrees to hold Podunk Bluegrass Music Festival & the Goshen Agricultural Society harmless for any liability or loss whatsoever.

Deposit \$250 Electricity Included (Does not include camping electricity)

Camping electricity: 20 amp \$100\_\_\_\_\_ 30 amp \$170\_\_\_\_\_

Total amount due\_\_\_\_\_ Checks to be made payable to Podunk Bluegrass Music Festival Inc.

Application can be emailed to [vendors@Podunkbluegrass.com](mailto:vendors@Podunkbluegrass.com) or mailed to PODUNK BLUEGRASS  
106 Moosehorn Rd Northfield, CT 06778

This application is not a guarantee of acceptance. You will be notified via email by vendor coordinator.

This application becomes a binding contract when signed by both parties.

Vendor Signature\_\_\_\_\_ Date\_\_\_\_\_

\_\_\_\_\_  
Date\_\_\_\_\_

Podunk Bluegrass Music Festival Inc. Signature