



# Podunk Bluegrass Music Festival, Inc.

106 Moosehorn Road  
Northfield CT 06778  
(860) 506-5747

Name: \_\_\_\_\_

Business Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number \_\_\_\_\_ E-Mail \_\_\_\_\_ Website: \_\_\_\_\_

Podunk requires you to take payment only with “**Podunk Dollars**” The \$200 deposit will be returned to you after setup in the form of Podunk Dollars for start-up. When you turn in your “Podunk” Dollars,” you will receive 80% of the value of all “Podunk Dollars” turned in, in cash or check once your “Dollars” have been counted. The 20% retained by Podunk is you vending fee.

**Deposit \$200 (Payment will be returned if not chosen.) & Electricity \$125 = \_\_\_\_\_**

Payment may be made by check (made payable to Podunk Bluegrass Music Festival Inc) or via PayPal invoice.

**You must notify us of your needs and the type of hookup/plug needed.** We will have requested receptacle in place. **Any other work added by our electrician will be at vendor’s expense. Please contact Rich James at (860) 309-2747** with your electrical needs so we can be sure to have the needed hookup. **No generators are allowed in vending area.**

Size of vending vehicle/booth/setup \_\_\_\_\_

I will arrive to set up on Tuesday @ \_\_\_\_\_ or Wednesday @ \_\_\_\_\_

All food vendors are responsible for obtaining a permit from the Torrington Area Health Department a minimum of **2 WEEKS PRIOR TO THE EVENT. ALL VENDOR SET UPS WILL BE INSPECTED BY TORRINGTON AREA HEALTH DEPARTMENT** after setup. Inspection time will be on Thursday morning.

Signature (every page needs to be signed) \_\_\_\_\_ Date \_\_\_\_\_

Food vendors are given 4 free camping passes. 1 day worker per day is also allowed. Names must be submitted prior to the festival to be on the gate list.

Camping: 1 \_\_\_\_\_ 2 \_\_\_\_\_  
3 \_\_\_\_\_ 4 \_\_\_\_\_

Day workers: Thursday \_\_\_\_\_ Fri \_\_\_\_\_  
Saturday \_\_\_\_\_ Sun \_\_\_\_\_

Please submit a copy of your menu including prices with application. You will only be able to serve what is on the menu. No alcohol may be served.

All vendors are **required** to provide a **CERTIFICATE OF LIABILITY INSURANCE BY JULY 1ST. The policy must name the Podunk Bluegrass Festival Inc.** (106 Moosehorn Rd Northfield CT 06778), and the **Goshen Agricultural Society** (116 Old Middle St, Goshen CT 06756), **as additional insured.** Minimum coverage of **one million dollars.** (NEW) Products and completed ops (PRODUCTS & COMP\OP AGG) must be included.

Booth are **required** be open minimally during the hours of **Thursday 5-9 pm, Friday & Saturday 11 am- 9 pm and Sunday 11 am-2 pm.** (You may open as soon as you are inspected Thursday AM.)

Food Vendors must provide current Connecticut State Health Department Certification and Torrington Area Health District License. A fully charged, inspected, and tagged fire extinguisher must be displayed. Vendors with grease must have a Type K.

Vendors are responsible for maintaining their vending space free from trash and debris, comply with recycling policies, and return vending space to arrival condition. Use designated dumpsters for trash. Flatten all boxes prior to discarding. Provide trash bags for personal use.

Vendors are responsible for collection and payment of all applicable State of Connecticut sales tax.

All tents larger than 10×10 must be fire retardant. Event is rain or shine. There is often a lot of wind so bring adequate weights for your tent.

Refunds are given only if Podunk is canceled.

Security: There is 24-hour security throughout the grounds however Podunk Bluegrass Festival nor the Goshen Agricultural Society assumes no responsibility for the security of your area, equipment, goods, nor revenue before, during, or after the event.

Signature (every page needs to be signed) \_\_\_\_\_ Date \_\_\_\_\_

**If you are camping and would like electricity** in your camping area please go to our website and purchase on our ticket page.

Please contact [vendors@podunkbluegrass.com](mailto:vendors@podunkbluegrass.com) with questions or concerns.

**If fees, certificates of insurance and/or pertinent information are missing, your application will not be accepted.**

Vendor agrees to indemnify, defend, and hold harmless Podunk Bluegrass Music Festival Inc., Goshen Agricultural Society, its officers, directors, volunteers, officials, employees, agents, and the town of Goshen from and against any and all liabilities, claims, suits and causes of action of whatever nature or type (including but not limited to causes of action based upon tort, strict liability or otherwise), and all attorney fees, costs, and expenses at Podunk Bluegrass Music Festival Inc. This indemnification is absolute, personal to the Vendor and is not limited by the insurance coverage which the Vendor shall have in place. Vendor understands that Podunk Bluegrass Music Festival Inc. & Goshen Agricultural Society are under no obligation to provide insurance to cover the Vendor from loss from any cause to any of Vendors' property. By signing this form, the exhibitor agrees to hold Podunk Bluegrass Music Festival Inc. & the Goshen Agricultural Society harmless for any liability or loss whatsoever.

This application is not a guarantee of acceptance. You will be notified via email by vendor coordinator.

By signing this application, you agree you understand and agree to all the above terms. This application becomes a binding contract when signed by both parties.

Application can be emailed to [vendors@Podunkbluegrass.com](mailto:vendors@Podunkbluegrass.com) or mailed to PODUNK BLUEGRASS 106 Moosehorn Rd Northfield, CT 06778

Signature (every page needs to be signed) \_\_\_\_\_ Date \_\_\_\_\_