

# **PODUNK BLUEGRASS FESTIVAL**

## **IMPORTANT PODUNK INFORMATION AND REQUIREMENTS**

To ensure a Safe and Successful Podunk, please abide by these important guidelines. The Podunk Committee looks forward to you joining them and thank you in advance for your help in understanding and cooperation.

### **LOCATION**

Goshen Fairgrounds. 116 Old Middle Turnpike, Goshen CT. 06756

### **SET UP TIME**

Set up time is as follows: Set-up may take place on Tuesday, Wednesday, or Thursday. Food vendors must be set up by 1:00 pm Wednesday. Your booth must be set-up from Thursday through Sunday. Failure to be set-up by this time or stay until the end of the festival means you will not be invited back and/or all deposits will be forfeited.

**NOTE:** Once you have secured your vendor space, there will be no vehicle traffic. Plan accordingly for supplies..

### **VENDOR SPACE**

See application for specifications. Tables, chairs, booths, or tents will **NOT** be provided you must provide your own.

### **VENDOR FEE**

Crafters: 80% of products sold must be made by vendor. The non-refundable rental fee is \$100.00 per space.

Merchandise Vendors: The non-refundable rental fee is \$150.00 per space.

Commercial Vendors/Demonstrators: The non-refundable rental fee is \$300.00 per space.

Food Vendors: \$200 application fee credited toward 20% of gross proceeds. See food vendor application for details.

**There is an additional fee for vendors wishing to use electricity see applications for details. The fee for electricity should be included with the appropriate rental fee. No generators allowed.**

All vendors must submit the full rental fee, and completed application to reserve space(s). Please make checks payable to: Podunk Bluegrass Music Festival Inc., 106 Moosehorn Road, Northfield, CT 06778.

All vendors must comply fully with cleanup requirements – no disposal of debris in any storm drains, place trash in trash receptacles, and leave area as found after the festival.

### **Tenting:**

All tents over 10'x10' must be Fire retardant.

**Generators:** Use of generators is not allowed.

### **SECURITY**

Although there will be security throughout the Festival sites, Goshen Agricultural Society, Town of Goshen, and Podunk Bluegrass Music Festival, Inc. assumes NO responsibility for security of your area, equipment, goods, or any revenues before, during, or after this event.

**WEATHER**

Podunk will take place rain or shine

**ITEMS**

Items listed on your application upon approval will be the only items allowed for sale at the festival. Please be as specific and descriptive as possible when listing items. We try to avoid having multiple vendors selling similar products or foods.

**CERTIFICATES OF INSURANCE MUST BE RECEIVED BY JULY FIRST.** The policy must name the following as additionally insured: "The Podunk Bluegrass Music Festival Inc, 116 Moosehorn Road, Northfield, CT 06778, Goshen Agricultural Society, 116 Old Middle Street, Goshen CT 06756, and Town of Goshen, 42A North Main Street, Goshen CT 06756. Minimum of \$1,000,000 (One Million) coverage