

# FOOD VENDOR APPLICATION/CONTRACT

## PODUNK BLUEGRASS FESTIVAL

Date \_\_\_\_\_

Name: \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone (\_\_\_\_\_) \_\_\_\_\_ Other Phone (\_\_\_\_\_) \_\_\_\_\_

E-Mail \_\_\_\_\_ Website \_\_\_\_\_

**Vending Vehicle:** \_\_\_\_\_ ( Truck, Van, Cart, Table, Tent, Etc.)

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

License Plate: State \_\_\_\_\_ Number \_\_\_\_\_

**ALL VENDOR SET UPS WILL BE INSPECTED BY TORRINGTON AREA HEALTH DEPARTMENT.**

Inspection time will be on Wednesday. **HEALTH PERMITS WILL BE NEEDED AT THE TIME OF INSPECTION.** PODUNK will review and reserves the right to not allow the exhibit or sale of any items they consider to be detrimental to the image of PODUNK.

**FEES**

Festival uses "Podunk Dollars".

Your \$200 deposit will be returned to you in the form \$250 in Podunk Dollars for start-up once you have passed inspection. Podunk is to receive 20% of all Podunk Dollars turned in. We will pay you 80% in cash or check once your "bucks" have been counted.

**Podunk Shall:**

- Provide minimum 12 feet midway frontage for concession per site reserved. Sites are on a first come first served basis. Final size and location are at the discretion of Podunk. We will do our best to meet your requirements.
- Provide up to **4 Podunk admission and rough camping passes.**
- A list of any additional workers and the day(s) they will be working must be submitted before the festival. Their name will be on the vendor list at the gate.
- Food vendors may elect to purchase electricity at \$75.00. This does not include electricity at campsite. Podunk will provide a licensed electrician provide hookup. Any work done to vendor's vehicle will be at vendor's expense. **NO GENERATORS WILL BE ALLOWED IN THE VENDING AREA.**

**Vendor shall:**

- Provide professional vending limited to the sale of items listed on your per-submitted and approved menu only.
- Advise Podunk as to electrical needs
- Food vendors are to arrive and establish concession by 1 PM on Wednesday. We will notify you of inspection times upon arrival. Failure of the inspection will result in you not being able to vend until the Health Department gives approval. **If not approved you must leave the festival grounds immediately.**
- Operate said concession **ALL SHOW HOURS** and at least 30 minutes after the music on the main stage finishes unless other arrangements are made with the vendor coordinator. Vendors may begin selling immediately after passing health inspection but are not required to.
- Provide current certificates of insurance naming PODUNK BLUEGRASS MUSIC FESTIVAL, GOSHEN AGRICULTURAL SOCIETY and the TOWN OF GOSHEN as Certificate holder and additional insured **NO LATER THAN, JULY FIRST.**
- Display a fully charged, inspected, and tagged fire extinguisher. Vendors with grease must have a Type K.
- Provide their own trash bags, maintain their vending space free from trash and debris, comply with recycling policies, and return vending space to natural condition.
- Food Vendors must provide current Connecticut State Health Department Certification and Torrington Area Health District License. You must apply on your own.
- Camp and park in designated areas

**Trash and Recycling Regulations**

- Use designated dumpsters for trash
- Flatten all boxes prior to discarding
- Provide trash bags for personal use
- Return vending location to arrival condition.

**NOTE:** Once you have secured your vendor space, there will be no vehicle traffic. Plan accordingly for supplies; once you are in place, you are in until the end of the festival. Please abide by this request or further invitations to vend will not be extended.

**STAFF MEMBERS**

| First Name | Last Name | Day Working    | Camping |
|------------|-----------|----------------|---------|
| _____      |           | T W TH F SA SU | Y / N   |
| _____      |           | T W TH F SA SU | Y / N   |
| _____      |           | T W TH F SA SU | Y / N   |
| _____      |           | T W TH F SA SU | Y / N   |
| _____      |           | T W TH F SA SU |         |

**SECURITY**

Although there will be security throughout the Festival sites, The Agricultural Society, Town of Goshen and Podunk assumes NO responsibility for security of your area, equipment, goods, or any revenues before, during, or after this event.

**ALLOWABLE ITEMS**

Items listed on your application upon approval will be the only items allowed for sale at the festival. Please be specific and as descriptive as possible when listing items. We try to avoid having vendors selling similar products or foods.

**Other terms to be observed by and between the parties**

The Vendor shall indemnify and hold harmless Podunk Bluegrass Music Festival Inc., The Town of Goshen, Goshen Agricultural Society and all its officers, partners, shareholders, employees, artists and volunteers from any liability or claims, which may be made against them as result of any wrongful, negligent or other action or inaction by the Vendor.

With the exception of payments as stated above, all revenues and profits from the operation of concession at Podunk shall be retained by the Vendor. The Vendor shall be an independent contractor and shall have no authority actual or apparent, to bind Podunk in any respect contractually or otherwise.

This agreement shall be binding upon the parties, their successors, assigns and personal representatives. Time is of the essence on all undertakings. This agreement shall be enforced under the laws of the State of Connecticut.

Submit this completed application/contract form, your check for the full vending fee, and certificate of insurance to

**PODUNK BLUEGRASS FESTIVAL  
106 Moosehorn Rd., Northfield, Ct. 06778**

Alternately, Application and insurance certificate can be submitted by email to

[vendors@podunkbluegrass.com](mailto:vendors@podunkbluegrass.com)

**Application will be taken on first come first served basis. If fees, certificates of insurance and/or pertinent information are missing, your application will not be accepted.**

Vendor states that the above information is true and will make no claims against PODUNK, Goshen Agricultural Society, or any individual or organization associated with PODUNK. By my signature below, I understand and agree to the terms and regulations of this application/contract and its attached information and requirements page and agree to keep my vending area clean during the festival, remove my trash after the festival, and to refrain from dumping any waste into any drainage system. I understand that I must stay until the end of the event of approved time by the Festival Committee.

This application is not a guarantee of acceptance. You will be notified of acceptance or rejection by our Vendor Coordinator.

Deposit \$200 Electricity \$75 (Does not include camping)

**TOTAL AMOUNT ENCLOSED:** \$ \_\_\_\_\_

\_\_\_\_\_  
Signature Date

Please Print Your Name \_\_\_\_\_

\_\_\_\_\_  
Signature of Podunk Vendor Coordinator Date

**OFFICE USE ONLY: Number of Spaces** \_\_\_\_\_

**Vendor Fee Received \$**

**Date** \_\_\_\_\_ **Amount \$** \_\_\_\_\_ **Check #** \_\_\_\_\_

**Returning Yes** \_\_\_\_ **New** \_\_\_\_